WOODBURY UNIVERSITY
WRIT 10x Writing Lab (0 credit units)
WRIT 10x – Section, Term Year

Teacher’s Name
E-Mail: matthew.bridgewater@woodbury.edu
Phone: (818) 252-5269
Office: Whitten Student Center, w126
Office Hours: By appointment

CLASS MEETINGS
Days:
Time:
Room:

COURSE DESCRIPTION
This course provides students with intensive assistance via tutoring with the university’s professional writing tutor. Students develop and refine their writing abilities in terms of, but not limited to, theses and topic sentences, organization and development, source and counterargument integration, grammar and syntax, and diction. In addition, students work on understanding the genres of academic writing and practicing a writing process to be successful writers. This course is graded as Pass/Fail.
(Pre-requisites: None. To be taken concurrently with WRIT 1xx.)

WRIT PROGRAM LEARNING OUTCOMES
A student completing each GE Writing course will, at the appropriate level:

1. Demonstrate rhetorical knowledge of audience, purposes, and contexts when writing. Core Competency: Written Communication, Critical Thinking, Information Literacy
   - Discover genuine issues and focus on significant purposes in their writing
   - See writing as an interaction between the writer and reader and recognize how to meet the reader’s needs
   - Assess different rhetorical situations and respond in a manner that maintains the integrity of one’s own point of view
   - Identify and use conventions appropriate to the rhetorical situation (e.g., APA citation conventions)

2. Analyze, synthesize, interpret, and evaluate ideas, information, situations and texts through writing and other activities. Core Competency: Written Communication, Critical Thinking, Information Literacy
   - Use writing as a tool of discovery to facilitate genuine inquiry, creativity, personal learning, independent thinking, and compelling communication
   - Integrate their own ideas with those of others to both understand and enter scholarly discussions
   - Interrogate assumptions that underlie personal, social, and cultural beliefs
• Understand the epistemic and ethical uses of writing and critical reasoning in the creation of meaning and knowledge

3. Develop writing processes to conceptualize, develop, finalize, and reflect on writing projects. Core Competency: Written Communication, Critical Thinking, Information Literacy

• Understand the function of the writing process in terms of creating and completing a successful text
• Develop multiple tools and flexible strategies for generating, revising, editing and proof-reading texts
• Understand the collaborative and social aspects of writing processes, but also the individual’s responsibility in terms of authorship of the finished product
• Be able to critique their own and others’ works

4. Become familiar with grammatical and genre conventions and apply them to specific rhetorical situations. Core Competency: Written Communication, Critical Thinking, Information Literacy

• Understand common formats for different kinds of texts
• Demonstrate knowledge of genre conventions ranging from structure and paragraphing to tone and mechanics
• Be familiar with the appropriate means of documenting their work
• Understand the crucial importance of controlling surface features such as syntax, grammar, punctuation, and spelling

REQUIRED TEXTS
None. Texts for the course will be OER (Open Educational Resources) and posted to Moodle.

COURSE COST
$0.

CLASS ATTENDANCE POLICY
Attendance for the tutoring sessions is extremely important. Here are my policies on attendance:

1) Given that this course is largely a participation course, you are expected to be in all tutoring sessions. You will coordinate with the writing tutor to set up a schedule that works for you. Tutoring is usually done once per week for the entire semester.
2) There are in-class activities most tutoring sessions that will contribute to the “Homework” part of your grade. These activities cannot be made up out of class. Missing them will hurt your grade.
3) I do understand that sickness and other emergencies do occur. Please contact me ahead of time, either in person or by email, if you expect to miss class. If you do this, I will help you get back on track in the course.

TECHNOLOGY
Access to the internet and a computer with MS Word and PDF capabilities is required.
COURSE GRADE

Your course grade is determined by the following major assignments and homework, listed and weighted below:

<table>
<thead>
<tr>
<th>Writing Lab Projects</th>
<th>Points Toward Final Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance</td>
<td>700</td>
</tr>
<tr>
<td>Homework</td>
<td>300</td>
</tr>
<tr>
<td>Total</td>
<td>1000</td>
</tr>
</tbody>
</table>

In general, this is the scale that determines all grades in the course:

| 725+ Pass | 724- Fail |

**If you are experiencing a significant illness, a difficult personal situation, or are overwhelmed due to school work or other obligations, please contact me immediately so we can work out a plan to get you back on track. I understand that life doesn’t always treat us fairly and reserve the option to waive grade penalties if your situation calls for it.**

ACADEMIC HONESTY

Because the integrity of the academic enterprise of any institution of higher education requires honesty in scholarship and research, academic honesty is required at Woodbury University. Academic integrity is important for two reasons: first, independent and original scholarship ensures that students and scholars derive the most from their educational experience and the pursuit of knowledge. Second, academic dishonesty violates the most fundamental values of a community of scholars and depreciates the achievements of the entire University community. Accordingly, Woodbury University views academic dishonesty as one of the most serious offenses that a member of our community can commit. Adherence to the Academic Honesty Policy reflects the commitment of our community to the ideals of learning, research, and scholarship. See pp.344-347 in the 2018-19 Catalog for the entire Academic Honesty Policy.

ACCOMMODATIONS FOR STUDENTS WITH IDENTIFIED DISABILITIES

Woodbury University is committed to making reasonable accommodations to assist individuals with disabilities in reaching their academic potential. Students desiring accommodations due to a physical, learning or psychological disability must first complete an Accommodations Request Form, which can be downloaded from http://go.woodbury.edu, and found under “Academic Resources.” Accommodations cannot be granted prior to the instructor’s receipt of a Notification of Special Needs Release Form from the Disabilities Coordinator. Accommodations are never provided retroactively. (For more information, contact the Disabilities Coordinator in the Whitten Center (818) 394-3345.)